

**Minutes of the Madison Area Transportation Planning Board
Technical Coordinating Committee**

September 28, 2011

Fitchburg City Hall Conference Room

2:00 p.m.

1. Roll Call

Members Present: Beaupre, Dunphy, Hoelker, Jolicoeur, Murphy, Phillips, Beck, Sylvester, VanderWegen (for Woodard), Andros (for Violante)

Members Absent: Boardman, Coville, Stephany, Dryer, Even, Stauske, Kennedy, Kirchner, Kugler, Scheel, Bertch

Others Present: Schaefer, VanderZwan

2. Approval of August 17, 2011 Meeting Minutes

Sylvester moved, Beck seconded, to approve the August 17, 2011 meeting minutes. Motion carried.

3. Review and Recommendation on the Draft 2012-2016 Transportation Improvement Program

Schaefer handed out revised versions of the STP Urban listings and the Addition/Correction sheet for the draft TIP. He discussed funding changes and revisions to the STP Urban Listings, including the increase in the cost estimate for the Fish Hatchery Road project, and delaying the Allen Boulevard and Cottage Grove projects. Schaefer also reviewed some of the more significant project changes and additions included in the Addition/Correction sheet. Hoelker asked if the years listed in the TIP and Addition/Correction Sheet were calendar years. Schaefer answered yes and clarified that the years in which funding is shown is the year the funding will be obligated, which is sometimes different than the year of construction. If that is the case, a note is included in the comments column. The maps show the year of construction. Murphy asked for details regarding the new USH 12 (Millpond Road Intersection) project and whether turning movements would be maintained. Hoelker responded that the project would include additional signage and some reconfiguration of the turn lanes, but that all movements would be maintained.

Phillips moved, Murphy seconded, to recommend approval of the draft 2012-2016 TIP with the changes listed in the updated Addition/Correction sheet. Motion carried.

Schaefer explained that in addition of approving the 2012 TIP the MPO Board would also be adopting a special amendment to the 2011 TIP to include all new or revised federally funded projects in 2012. The reason for this is the 2012 TIP will not become effective until after the MPO adopts the 5-year update to the regional transportation plan, probably at the February meeting. After November 1 when the update was supposed to have been completed, the TIP will become frozen with no further amendments allowed. Because the 2012 TIP wouldn't be approved by FHWA and FTA by then, the 2011 TIP will be the one still in effect; thus the need to process the special amendment to the 2011 TIP. Phillips asked how long the TIP would be frozen. Schaefer said the revised schedule was for adoption of the RTP update at the MPO Board's February meeting. It would take a couple of weeks or so after that for the 2012 TIP to then be approved. Amendments could then be processed at the March meeting, if necessary.

4. Review and Recommendation on the Draft Congestion Management Process

Schaefer highlighted some of the language added and other changes made to the final draft of the Congestion Management Process (CMP) report in response to comments from the Congestion Management Committee, MPO Board, and others. He said MPO staff was proposing one change to the draft report. After reviewing data from the Beltline and some national data, it was determined that the performance target for the Travel Time Index (TTI) measure for both freeways and arterial streets

was too restrictive and inconsistent with the overall Level of Service 'D' goal. The TTI for both is proposed to be changed to 1.75. Schaefer said a memo was sent out to the Congestion Management Committee explaining the reason for the proposed change. Murphy asked whether the CMP Committee had expressed any concern about increasing the TTI target value, and Schaefer said no. Phillips stated that the performance target for sidewalks on both sides of all arterial streets may not always be feasible or necessary. Schaefer said that was understood. The performance targets will not be able to be met in all cases, but are merely used to measure progress. VanderWegen referenced the Lacy Road relocation a project where the DNR asked the City of Fitchburg to reduce the cross section to reduce wetland impacts, making it impossible to provide sidewalks on both sides of the street. Schaefer stated that this was a site specific design issue and the performance target was simply a general rule where exceptions are expected.

Murphy moved, Sylvester seconded, to recommend adoption of the Draft Congestion Management Process with recommended revisions to the Travel Time Index for freeways and arterial streets. Motion carried.

5. Brief Review of 2012 MPO Work Program

The draft Work Program was handed out. Schaefer provided a brief review of the major projects for next year. These included completion and adoption of the RTP update, completion of the Transit Development Plan update, and conducting a transit corridors/TOD study as part of the larger Sustainable Communities grant project led by CARPC. He mentioned that the MPO would be assisting with the City of Madison's new Multi-modal Transportation Plan. Murphy stated that the City was still working on the scope of work for that plan.

6. Committee Member Reports

Phillips stated that City had begun design work on the East Johnson Street project and would also be starting the study looking at possible two-way conversion. Work continued on the design of the cross-section and intersection alternatives and improvements for CTH M and the CTH M/CTH PD intersection. A public information meeting on the project is scheduled for November 9.

Jolicoeur stated that SAFETEA-LU was extended for an additional 6 months, allowing business to continue as usual until then.

Sylvester stated that the City of Verona was also involved in working on the design for CTH M.

Beck stated that Metro was waiting to find out what its operating budget would be for 2012. It was likely some service cuts would be needed.

VanderWegen stated that construction of the USH 14/relocated Lacy Road interchange was underway. Construction was expected to be completed by October, 2012.

7. Staff Reports

Schaefer stated that the MPO would be fully staffed starting Monday, October 3.

8. Next Meeting Dates

- Wednesday, October 19 and Wednesday, November 16

9. Adjournment

Moved by Sylvester, seconded by Phillips, to adjourn. Motion carried.

Minutes recorded by Bill Schaefer & Nick VanderZwan