Minutes of the Madison Area Transportation Planning Board
Technical Coordinating Committee

September 24, 2014 Fitchburg Community Center, Prairie View Room 2:00 p.m.

1. Roll Call

Members Present: Kugler, Sellner (for Beck), Coville, Dryer, Dunphy, Even, Stauske, Stephany, Koprowski (for Wydeven), Phillips, Sayre, VanderWegen (for Bizjak)

Members Absent: Baker, Bertch, Cornwell, Scheel, Even, Hessling, Kennedy, McComb, Violante

Others Present: W. Schaefer, J. Conduah, M. Hoelker, C. Petykowski

2. Approval of April 23, 2014 Meeting Minutes

Dryer moved, Dunphy seconded, to approve the April 23, 2014 meeting minutes. Motion carried.

3. Presentation on WisDOT Southwest Region Park-and-Ride Study
(WisDOT SW Region Staff)

Schaefer introduced Project Manager Joe Conduah, WisDOT SW Region, and said WisDOT was completing work on the study. Conduah provided a PowerPoint presentation on the study, which included background information and the process used to identify potential locations for facilities. Conduah said WisDOT would consult the report recommendations when roadway construction projects are being designed to determine if there is a need for a park-and-ride facility. He said the two primary goals for WisDOT’s park-and-ride program were to reduce traffic on state highways and provide cost-effective travel options. Generally, facilities are constructed in conjunction with a state highway improvement. Local maintenance and patrol agreements are needed before a facility will be built. A cost based model was created and used to determine potential facility locations. The data collection effort for the study included a review of relevant plans, traffic data, Census LEHD data, a vanpool survey, an employer survey, and a 72-hour video recording counts at seven lots in the region.

Schaefer noted that an issue discussed during the presentation on the study to the MPO board was the need for enhancements to or a new supplemental vanpool program. The current program run by WisDOA is limited to Madison and at least one participant must be a state employee. Schaefer said he talked with a WisDOT Transit Bureau staff person who said they are considering options for use of limited funding that had been used for the former employment transportation program. With the loss of federal funding, they were looking at what to do with this money. One option would be a state vanpool program. Conduah said he would provide a link to the draft study report when it is available, and Schaefer said he would pass that on to committee members.


Schaefer reviewed the STP Urban priority projects table. He said the only change from the draft was a schedule change for Metro’s bus acquisition project with more buses being purchased in 2015. Schaefer said WisDOT finally agreed to provide the MPO with carryover funding not programmed in the last program cycle (2011-2014). That will allow all of the projects to the fully funded as the costs for CTH M and Lacy Road increased. He said the MPO still needed to work with WisDOT Central Office staff to make sure the project funding and schedule changes could be done.

Schaefer noted a process was underway to develop new WisDOT policy guidance for the STP Urban program. He said once a draft was finished that MPO staff would review that with the committee and the implications. He said the biggest change would be a likely reduction in flexibility in making project schedule and funding changes. That means projects will need to be further along in design at the time of application as project delays could result in the MPO losing funding. Also, it might be
advantageous to approve some small projects that could be advanced if necessary. He also noted that a biennial application cycle would be used in the future. All of these issues would be discussed with the committee at a future meeting. Dunphy said she thought the Metro bus project was supposed to be a fill in project if needed due to any project delays. Schaefer said bus purchases would be a good fill in project in the future if needed, but that the Metro project was being approved as a new project with committed funding.

Schaefer reviewed the other new and revised projects listed on the Addition/Change sheet. These included adding federal funding for the two approved TAP projects (Lower Yahara River Trail, Capital City Trail extension) and for the four specialized transportation projects being approved for Section 5310 program funding.

Stauske moved, Dunphy seconded, to recommend approval of the draft 2015-2019 TIP with these changes. Motion carried.

5. Committee Member Reports

Koprowski reported on the status and schedule of WisDOT’s major EIS studies. A draft EIS document for the Stoughton Road study should be completed by early 2015. WisDOT is working with the City of Madison on a separate associated redevelopment study for the East Washington Avenue intersection area. A draft EIS for the USH 51 (McFarland to Stoughton) study is expected in spring of 2015. He mentioned there was a fiscal constraint issue with the study and the recommendations were being reevaluated. For the Beltline study, he said work was finishing up on travel modeling of stand along strategies. Another round of public meetings will be held towards the end of the year. The access study for Interstate 39/90 was just about complete and the EIS phase of the study was underway. A round of public meetings was scheduled for January 2015.

Phillips reported that the new Mineral Point/CTH M/Junction intersection was now open. An RFP for design work on the McKee Road project was just released. Design for the Cottage Grove Road project would be done in house. Other design projects they were continuing to work on included CTH M, Johnson Street, and Buckeye Road. The 60% design work was completed on the Mineral Point/Midvale intersection project. Work on E. Johnson was expected to be completed in November.

Dryer said they were working with Engineering staff on the aforementioned projects as well as the traffic signal project at Shopko Drive.

Stauske said work on Branch Street would be done the following week. Work on Gammon Road and Terrace Avenue would also be done soon.

Dunphy stated that the McKee Road resurfacing work in Fitchburg would be done in October. In the outer part of the county, work on CTH J and in Cambridge would also be completed in the next month.

Sayre reported that property acquisition had started for the Nine Mound Road reconstruction and expansion project. Construction was planned for 2015.

Kugler said work on the Main Street extension project was finishing up. He said some sidewalk work for a Safe Routes to School project had to be delayed until the spring. He noted that the sidewalk project along CTH C didn’t receive TAP funding, but would still be done as part of the CTH C reconstruction project scheduled for 2016.

6. Staff Reports

Schaefer reported MPO staff had been working on the future Year 2050 traffic zone level growth allocations, which serve as a key input to the regional travel model. WisDOT needed the growth allocations for its major corridor studies and they will also be used for the MPO’s regional transportation plan. MPO staff met with and received input from local planners. MPO staff was working with a WisDOT consultant to finalize the draft set of allocations.
Schaefer said work had begun on a regional ITS plan. A fact sheet on the project was distributed. HNTB was hired to prepare the plan. MPO staff are working with Madison Traffic Engineering staff on the project, and an advisory committee is being set up to oversee the work. A save the date email was just sent out regarding a needs workshop scheduled for October 29.

Schaefer reported that progress was being made on the bicycle transportation plan with work being coordinated with the city of Madison’s work on its transportation plan. One of the first tasks was developing a functional classification system for the bicycle network. He said MPO staff was taking the lead in hiring a consultant to prepare an on-board Metro passenger survey, which would be conducted next winter. Schaefer said staff was preparing the MPO work program for next year, which will be distributed for review and comment. He said if any committee members had transportation planning projects for which they desired MPO assistance they should let him know. He said staff would be resuming work on the new STP Urban project scoring criteria. Finally, he noted that Patrick Stern, a City of Fitchburg Alder, had been appointed to replace Judd Blau on the MPO Board. Blau had to resign due to work commitments.

7. **Next Meeting Dates**
   The next meeting dates are October 22 and November 19. Schaefer said that one of these two meetings would likely be canceled, probably the October meeting. It was discussed whether to continue to schedule monthly meetings and cancel meetings as needed or go to scheduled bi-monthly meetings. It was decided to continue to schedule the meetings monthly.

8. **Adjournment**
   Sellner moved, Dryer seconded, to adjourn. Motion carried. The meeting was adjourned at 3:30 p.m.

*Minutes recorded by Bill Schaefer*